



Minutes of MHSLSLSC Committee Meeting

Subject: MHSLSLSC Committee Meeting
Location: MHSLSLSC, 40 Orestes St, San Remo WA 6210
Day and Date: 18 Jun 2020
Meeting Open: 1841
Meeting Closed: 2124
Meeting chaired by: Darren Gould (Club President)
Minutes recorded by: Darren Gould (Club President)

Attendees: Darren Gould (President), Russell Price (Director of Lifesaving), , Fiona Kenyon (Nipper Coordinator), Anthony Gollan (Vice President), Ewan Jones (Youth Director), Monica Reinhardt (Surf Sports), Eve Kuruc (Finance Officer).

Apologies: Jamie Hesketh (Club Captain), Irene Liitiaainen (Marketing and Sponsorship) Susan Gould (Admin Officer).

1. OPENING OF THE MEETING

1.1 Darren Gould was elected as Chair and minute taker of the meeting.

2. CORRESPONDENCE IN

2.1 Nil

3. ACTIONS OUTSTANDING FROM PREVIOUS MINUTES

Meeting Action Items		
Action Items	Person Responsible	Progress Report
Complete a Security audit of the club including passwords, keys, pin numbers etc	Darren Gould	Complete
Purchase Surf Sports Surf Ski's and Boards as appropriate and within the scope provided - \$2500 – working with Mac Nichols	Jamie Hesketh	Complete
DoL to review Trauma kits. Equipment being ordered	Russell Price	Ongoing
Club By-Laws meeting to be organized	Darren Gould	Will be looked at by next Committee
Work on viewing Tides Café P/L	Eve Kuruc Anthony Gollan	Complete
Ask other suppliers if they can duplicate the Hoodies and order as required. Stacey Bower/Eve Kuruc	Darren Gould	Complete
Create an up to date Sponsor List	Irene Liitiaainen	Complete
Refresh Sponsor Package	Irene Liitiaainen	Complete
Investigate Peach Grant opportunities	Irene Liitiaainen Russell Price	Ongoing
Follow up MTC for Payment of last years events and complete water safety sanctioning.	Russell Price	Complete

A new date for finalisation of the Club Strategic Plan.	Darren Gould	Complete
More investigation into Friday Night events as an option.	Jamie Hesketh Irene Liitiaainen Victoria Higgins	Withdrawn – will be revisited by the next committee
Order the Rashies as required – Fluro Green	Darren Gould	Ongoing – Needed for the commencement of next season.
Practical Age Group Manager mentoring to be completed; Find out how this process is assessed and complete as required.	Fiona Kenyon	Ongoing – Fiona to address at the next lot of SLSWA Forums
Reach out Community Members for assistance as required – find out how this works in relation to insurances etc.	Darren Gould Anthony Gollan	Ongoing – more research into the Wayfairers required.
Jamie to follow up with Adam to see if he is ready to present the shed plan.	Jamie Hesketh	Project on hold until next season.
Put the small trailer up for sale once the shed project is completed.	Jamie Hesketh	Complete
Darren to provide a signed letter to Irene for donations as required.	Darren Gould	Ongoing – Letter to be written
Russell Price to glean interest in running a skippers course within the club.	Russell Price	Ongoing – in conversations with SLSWA regarding funding.
Darren to follow up with all NRC's to determine interest and set commencement date in April.	Darren Gould	Complete
Anthony/Darren to obtain a quote to install by-folding glass doors in the undercover area.	Darren Gould Anthony Gollan	Quote received (approx \$22K). Project will be placed on hold until a better understanding of our financial position is known after COVID-19
Anthony/Darren look at some options of developing a site induction for new members/visitors to the club	Darren Gould Anthony Gollan	Ongoing – Will need collaboration to complete this.
Darren to follow-up with Mandurah Lockdown Services to obtain a quote for the camera system.	Darren Gould	Received (\$7K) - Project will be placed on hold until a better understanding of our financial position is known after COVID-19
Club Event - Darren to investigate and follow up as appropriate.	Darren Gould	Withdrawn due to COVID-19
If PBSLSC approach MHSLSC regarding Intra club competition Nipper Coordinator, President and Surf Sports Coordinator to engage to assist our clubs organization participation.	Darren Gould Fiona Kenyon Monica Reinhardt	Withdrawn due to COVID-19
Darren to contact cleaners and discuss additional cleaning for the club.	Darren Gould	Complete
Darren/Ewan to liaise with Garry Williams (SHSLSC) and John Hodges (PBSLSC) to organize youth dinner.	Darren Gould	Withdrawn due to COVID-19
Darren to investigate the CSRFF grant.	Darren Gould	Ongoing – Meeting with Troy Jones to discuss (re: Town Beach Shed).
Irene to look at the commencement of a google sheet to capture sponsorship details, grants etc.	Irene Liitianien	Ongoing
Anthony to submit insurance paperwork to change insurer	Anthony Gollan	Complete
Develop RACI Chart.	Darren Gould	Ongoing
Develop a username and password database.	Darren Gould	Ongoing

4. NEW BUSINESS

4.1 As the last committee meeting prior to the AGM no new business was presented.

5. Key Dates

5.1 The following key dates for next season have been set. Additional operational dates will be developed by the 2020 Committee as necessary.

5.2 Dates:

5.2.1 Patrol Captain, Trainer and Assessor Bronze Requalification. 19 Sep 2020

5.2.2 Nipper Registration Day - 20 Sep 2020

5.2.3 Patrol Start Date – 4 Oct 2020

5.2.4 Try Nipper Day – 11 Oct 2020 (Morning)

5.2.5 Age Manager Induction - 11 October 2020 (Afternoon)

5.2.6 Club Induction - 23 October 2020 (Evening)

5.2.7 Nippers Commence - 1 Nov 2020

5.2.8 Nippers End Day - 14 March 2021

5.2.8.1 Nipper Wind up - 21 March 2021

5.2.9 End Patrol - 4 April 2021

5.2.10 2020 Club Awards Night - 8 May 2021

5.2.11 2021 AGM - 23 Jul 2021

6. Ratifications

6.1 The attached schedule of fees for season 2020 presented at the May Committee meeting are ratified.

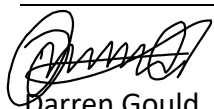
7. RELEASE

7.1 These minutes are released to the members for information as required. They are a representation only of the discussions and decisions made at the dated meeting.

7.2 Clarification on any area of these minutes where required should be sought from the appropriate committee member.

8. NEXT MEETING

The next meeting will be the AGM held on the 26 Jul 2020 .



Darren Gould
President
Mandurah SLSC

18 Jul 2020

Meeting Action Items		
Action Items	Person Responsible	Progress Report
DoL to review Trauma kits. Equipment being ordered	Russell Price	Ongoing
Club By-Laws meeting to be organized	Darren Gould	Will be looked at by next Committee
Investigate Peach Grant opportunities	Irene Liitiaainen Russell Price	Ongoing
Order the Rashies as required – Fluro Green	Darren Gould	Ongoing – Needed for the commencement of next season.
Practical Age Group Manager mentoring to be completed; Find out how this process is assessed and complete as required.	Fiona Kenyon	Ongoing – Fiona to address at the next lot of SLSWA Forums
Jamie to follow up with Adam to see if he is ready to present the shed plan.	Jamie Hesketh	Project on hold until next season.
Darren to provide a signed letter to Irene for donations as required.	Darren Gould	Ongoing – Letter to be written
Russell Price to glean interest in running a skippers course within the club.	Russell Price	Ongoing – in conversations with SLSWA regarding funding.
Anthony/Darren to obtain a quote to install by-folding glass doors in the undercover area.	Darren Gould Anthony Gollan	Quote received (approx \$22K). Project will be placed on hold until a better understanding of our financial position is known after COVID-19
Anthony/Darren look at some options of developing a site induction for new members/visitors to the club	Darren Gould Anthony Gollan	Ongoing – Will need collaboration to complete this.
Darren to follow-up with Mandurah Lockdown Services to obtain a quote for the camera system.	Darren Gould	Received (\$7K) - Project will be placed on hold until a better understanding of our financial position is known after COVID-19
Darren to investigate the CSRFF grant.	Darren Gould	Ongoing – Meeting with Troy Jones to discuss (re: Town Beach Shed).
Irene to look at the commencement of a google sheet to capture sponsorship details, grants etc.	Irene Liitianien	Ongoing
Develop RACI Chart.	Darren Gould	Ongoing
Develop a username and password database.	Darren Gould	Ongoing

Membership Categories and Fees								
Category	Notes	Raw Cost	Proposed	Building Levy	Total Cost/Person Current	% cost reduction	Total Cost/Person Proposed	Units
Building Levy	The building Levy is charge to all members and is used to pay for the building maintenance and utilities within the club.	\$40.00	\$40.00					Per Person
	This building levy is not included in the membership discounts.	\$120.00	\$120.00					Maximum per family
Active Member (18+)	Refer to the notes above for membership explanation. Price includes the Building Levy and excludes any discounts.	\$70.00	\$60.00	\$40.00	\$110.00	9%	\$100.00	Per Person
Active Member (15-17)	Refer to the notes above for membership explanation. Price includes the Building Levy and excludes any discounts.	\$50.00	\$40.00	\$40.00	\$90.00	11%	\$80.00	Per Person
Associate Membership	Refer to the notes above for membership explanation. Price includes the Building Levy and excludes any discounts.	\$120.00	\$105.00	\$40.00	\$160.00	9%	\$145.00	Per Person

Family Membership					
Parents or Guardians	One Child	Two Children	Three Children	Four Children	Additional Child
1 Parent +	\$235.00	\$320.00	\$360.00	\$400.00	\$45.00
Proposed	\$210.00	\$285.00	\$320.00	\$360.00	\$35.00
2 Parents +	\$360.00	\$400.00	\$440.00	\$480.00	
Proposed	\$320.00	\$360.00	\$395.00	\$430.00	

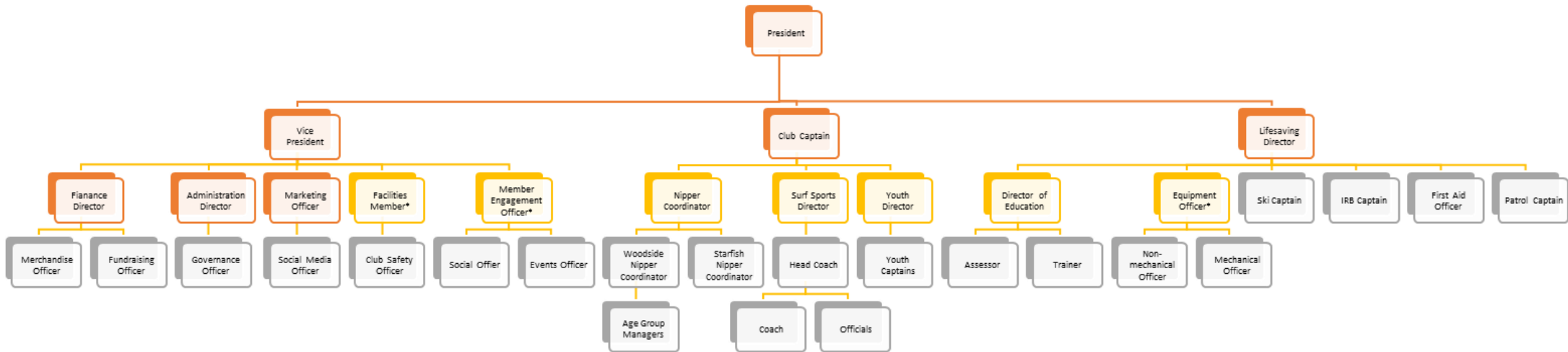
Approximately 10% membership price reduction across the board.

Proposal – to be confirmed

Surf Sports Fee	Package	Cost	Value	Saving	Notes
Little Nipper Surf Sports Fee	Includes: <ul style="list-style-type: none"> • 2 x Little Nipper Carnival (Entry Fee) • 1 x Little Nipper Country Carnival (Entry Fee) • 1 x Little Nipper State Championships (Entry Fee) 	\$50.00	\$65.00	\$15.00 23%	<ol style="list-style-type: none"> 1. <i>Non-refundable if you choose not to attend the events</i> 2. <i>Prices Subject to change prior to the commence of the season depending on number of events and associated fees.</i> 3. <i>If events are cancelled by SLSWA a prorata refund will be provided.</i>
Nipper Surf Sport Fee	Includes: <ul style="list-style-type: none"> • 2 x Nipper Carnival (Entry Fee) • 1 x Nipper Country Carnival (Entry Fee) • 1 x Country Championships (Entry Fee) 	\$80.00	\$100.00	\$20.00 20%	<ol style="list-style-type: none"> 1. <i>Non-refundable if you choose not to attend the events.</i> 2. <i>Does not include State Championship Entry Fees as Nippers need to qualify through Country Championships.</i> 3. <i>Does not include State Enduro Championships entry fee.</i> 4. <i>Prices Subject to change prior to the commence of the season depending on number of events and associated fees.</i> 5. <i>If events are cancelled by SLSWA a pro-rata refund will be provided.</i>
Youth and Senior Surf Sports Fee	Includes: <ul style="list-style-type: none"> • 3 x Carnival (Entry Fee) • 1 x Country Carnival (Entry Fee) • 1 x Country Championships (Entry Fee) • 1 x State Championship (Entry Fee) 	\$120.00	\$160.00	\$40.00 25%	<ol style="list-style-type: none"> 1. <i>Non-refundable if you choose not to attend the event</i> 2. <i>Does not include State Enduro Championships entry fee.</i> 3. <i>Prices Subject to change prior to the commence of the season depending on number of events and associated fees</i> 4. <i>If events are cancelled by SLSWA a pro-rata refund will be provided.</i>
Masters Surf Sports Fee	Includes: <ul style="list-style-type: none"> • 3 x Carnival (Entry Fee) • 1 x Country Carnival (Entry Fee) • 1 x Country Championships (Entry Fee) • 1 x State Championship or State Masters Championships (Entry Fee) 	\$120.00	\$160.00	\$40.00 25%	<ol style="list-style-type: none"> 1. <i>Non-refundable if you choose not to attend the events</i> 2. <i>Does not include State Enduro Championships entry fee</i> 3. <i>Includes one state championship entry fee - either state masters or state championships</i> 4. <i>Prices Subject to change prior to the commence of the season depending on number of events and associated fees.</i> 5. <i>If events are cancelled by SLSWA a pro-rata refund will be provided.</i>

Proposed Organisational Chart

* Proposed New General Committee Positions



Executive Committee - (Strategic Directors)

General Committee Members (Includes Executive Committee) - (Operational Directors)

Club Officer Positions Non Committee - (Volunteers)