



## Minutes of MHSLSLSC Committee Meeting

**Subject:** MHSLSLSC Committee Meeting  
**Location:** MHSLSLSC, 40 Orestes St, San Remo WA 6210  
**Day and Date:** 23 Oct 19  
**Meeting Open:** 1831                      **Meeting Closed:** 2139  
  
**Meeting chaired by:** Darren Gould (Club President)                      **Minutes recorded by:** Darren Gould (Club President)

**Attendees:** Darren Gould (President), Jamie Hesketh (Club Captain), Russell Price (Director of Lifesaving), Irene Liitiaainen (Marketing and Sponsorship), Fiona Kenyon (Nipper Coordinator, Monica Reinhardt (Surf Sports), Susan Gould (Admin Officer), Eve Kuruc (Finance Officer), Ewan Jones (Youth Director)

**Apologies:** Anthony Gollan (Vice President)

### 1. OPENING OF THE MEETING

1.1 Darren Gould was elected as Chair and minute taker of the meeting.

### 2. CORRESPONDENCE IN

### 3. ACTIONS OUTSTANDING FROM PREVIOUS MINUTES

Meeting Action Items		
Action Items	Person Responsible	Progress Report
Prepare a Budget for 2019/2020 season for Lifesaving.	Russell Price	Awaiting completion of Strategy Meeting to complete KPI's
Prepare KPI's for Lifesaving for 2019/2020 Season	Russell Price	Awaiting completion of Strategy Meeting to complete KPI's
Prepare KPI's for Surf Sports Team for 2019/2020 Season	Monica Reinhardt	Awaiting completion of Strategy Meeting to complete KPI's
Prepare KPI's for Training for 2019/2020 Season	2019/2020 DoE	Awaiting completion of Strategy Meeting to complete KPI's
Prepare KPI's for Youth Group for 2019/2020 Season	Ewan Jones	Awaiting completion of Strategy Meeting to complete KPI's
Complete a Security audit of the club including passwords, keys, pin numbers etc	Darren Gould	Partially complete. New security monitoring and repairs to system complete – key audit and security changes to be completed.
Portable Pallet Bar option	Luke Kuruc Jamie Hesketh	Completed – looked amazing well done Jamie Hesketh
Purchase Surf Sports Surf Ski's and Boards as appropriate and within the scope provided - \$2500 – working with Mac Nichols	Jamie Hesketh	Still looking for suitable ski's. Working with Mac Nichols to identify suitable options.
Youth Directors/Youth Captains to come up with a plan or schedule of events	Ewan Jones	Complete – need to execute – dates have been added to the Calendar.

moving forward		
Draft Social Calendar to be developed	Victoria Higgins Irene Liitiaainen	Complete and ongoing – Dates have been added to the Calendar
DoL to review Trauma kits. Equipment being ordered	Russell Price	Ongoing
Water safety sanctioning to be completed for National Outrigger champs. Submitted next week	Russell Price	Up to date – however ongoing as new events are identified.
Club By-Laws meeting to be organized	Darren Gould	On hold due to DG availability over the past few months. To be followed up Dec/Jan when DG on down time from work.
Investigate Club Insurances.	Eve Kuruc Anthony Gollan	Complete – JLT can provide better coverage that includes IRB,ATV, Motors etc. Anthony to formalize the quote and make the change as required.
Work on viewing Tides Café P/L	Eve Kuruc	Catch up with Janine to be organized.
Nipper KPI's to be set by Nipper Coordinator	Fiona Kenyon	Awaiting completion of Strategy Meeting to complete KPI's
Access to Surfguard organised as appropriate.	Darren Gould	Complete
Request Tides to get a quote for a new Fridge – for cost comparison purposes at this stage.	Eve Kuruc	Complete - Janine has suggested that she will keep an eye on the fridge and will revert if there continues to be an issue. The fridge is working fine at the moment
Ask other suppliers if they can duplicate the Hoodies and order as required. Stacey Bower/Eve Kuruc	Stacy Bower Eve Kuruc.	Ongoing - have approached a number of other companies for designs.
Refund to be demanded and Shirts to sent back	Stacy Bower Eve Kuruc.	Stacey is working very closely to facilitate this refund and return the defective merchandise.
Create an up to date Sponsor List	Irene Liitiaainen	Ongoing – Irene working on this list.
Refresh Sponsor Package	Irene Liitiaainen	Draft is complete and looks fantastic. Some word tweaking to be completed. Ongoing
Investigate Peach Grant opportunities	Irene Liitiaainen Russell Price	Investigation / understanding ongoing. Recommend speaking with W.Webb as he has had a lot of experience with this group.
Oxygen bottles to be serviced	Russell Price	Complete
Follow up MTC for Payment of last years events and complete water safety sanctioning.	Russell Price	Spoke to MTC as required – awaiting feedback.
Email request for interest in Education Officer position to club members.	Darren Gould	Outstanding – To be followed up.
Discuss the Tower contract with Nick Pavy SLSWA in the next week.	Darren Gould	Complete
A new date for finalisation of the Club Strategic Plan.	Darren Gould	Now ongoing as the Mandurah Sports Awards overlapped this date.
Generate new newsletter for members.	Committee	Complete
Invoice SLSWA for Jet ski fuel.	Eve Kuruc	Complete
More investigation into Friday Night events as an option.	Jamie Hesketh Irene Liitiaainen Victoria Higgins	Working on some options.
Club Captain organise and speak with experienced drivers to assist with string line training	Jamie Hesketh	Complete - Date set to 30 Nov
Order the Rashies as required – Fluro Green	Darren Gould	Currently in contact with Rip Curl to organise Rashie tops.
Nipper Coordinator to ensure that wide Brimmed hats handed out to Age Group managers are worn.	Fiona Kenyon	Complete
Practical Age Group Manager mentoring to be completed; Find out how this process is assessed and complete as required.	Jamie Hesketh Darren Gould Fiona Kenyon	Ongoing – Advice from SLSWA fairly vague on this issue. Fiona to follow up as appropriate.

Provide member Ids to Fiona for Input into Nipper App	Darren Gould Susan Gould	Complete
Fiona to e-mail Darren to update the calendar	Fiaon Kenyon	Complete
Ice cream vouchers to be generated and ice creams/bocks purchased. Fiona/Irene	Fiona Kenyon Ireneen Liitiaainen	Complete
Reach out Community Members for assistance as required – find out how this works in relation to insurances etc.	Darren Gould Anthony Gollan	Ongoing – MHSLSLSC has signed upto the Wayfairers Project being run by the City of Mandurah and Inclusion Solutions.
Acquit the NDS	Anthony Gollan	Ongoing – Anthony and Eve to orgnaise a time to complete.
Provide details of the next youth events/activities.	Ewan Jones	Compelte
Follow up with quotes on upgrading the AV system in the club.	Darren Gould Ewan Jones	Ongoing – Ewan to meet with Mandurah PSI fro Quote.  Westocast Hi Fi provided a quote of up to around \$6K. Want a comparison quote to ensure that the upgraded system is robust and meets the clubs needs and requirements. Darren to devleop a scope of works.
Quotes for new boards for purchase and for use when applying for grants – make sure that freight included in cost.	Jamie Hesketh	Ongoing
Obtain new Polo Shirt designs and put to members for voting.	Darren Gould	Design has been decided by the members – we had a fantastic participation (79 people). Option two was selected. Awaiting colour swatches and material to confirm quality and then will be orgered.
Generate EOI sheets for volunteers to assist with club activities – Fiona	Fiona Kenyon	Complete – seemed to work well.
Obtain permission to fundraise at above locations	Irene Liitiaainen	Complete
Complete Pageant application as required	Irene Liitiaainen	Complete
Archive non-members in Surfguard.	Susan Gould	Ongoing process. All members have now been added and up dated. We still have a small number that need to make their annual membership payments. Darren and Eve to follow up.
Confirm Tri Club payment form season 2018/2019	Eve Kuruc	Ongoing
Reimburse Anthony Gollan \$135.46 as required.	Eve Kuruc	Complete
Meeting with Social and Marketing to lock down some events and dates. Darren	Darren Gould	Complete

#### 4. NEW BUISNESS

##### 4.1 Club Captain

###### 4.1.1 NTR

## 4.2 Nippers

- 4.2.1 **Swim Evaluations** - Have been completed. Still some outstanding which are being completed on the beach.
- 4.2.2 **Age Group Manager - Coverage for Nippers** - Still need age group manager to assist Cadell in U12s. Will send email out this week to parents in this age group.
  - 4.2.2.1 **Action:** Send email out for U12 Age Group Manager helper. FK
- 4.2.3 **Age Group Manager Uniform** - Query what the age group manager uniform will be. Age group managers would like the committee to consider long sleeve Rashies. Rashies are still being chased up by Darren Gould – Long Sleeve and Fluro green. **Action is ongoing.**
- 4.2.4 Wide brimmed hats were allocated to some age Group managers and not others, as rest were provided to nippers. There may be some available – TBC after remainder are handed out to Nippers.
- 4.2.5 **Lesson Plans** - Have been completed. Michelle has also evaluated those plans and provided a rough lesson plan and allocation of resources for each week (attached) at the back of these minutes. Age Group Managers are welcome to use these as/if they wish.
- 4.2.6 **Education** - Have received form for mentoring. Cadell and Francis stated they have done this but it hasn't been signed off – Will follow up as per current action.
- 4.2.7 **Nipper App** - Am adding in information into nipper app, however information may not be downloaded to Surf Com especially with regard to swimming proficiencies.
- 4.2.8 **Nipper Pack** - Continue to be allocated from the office. Big thankyou to Darren who has been constantly chasing up the additional equipment needed.
- 4.2.9 **Nipper Event** - Nippers Skills Sessions Feedback was all positive from first skills session on Beach flags. Age managers were really happy with it and want it to continue. All looking forward to this weeks Carnival.

## 4.3 Starfish Nippers

- 4.3.1 Anthony advised that he has been successful in obtaining another grant – the Inclusive Beaches Grant of \$1500. Money will be used for the purchase of a beach sound/PA system.

## 4.4 Youth

4.4.1 The following youth members have been ratified by the committee and nominated to attend the SLSWA TOAD and Rise Up Camps.

- Rise up
  - Michael Kluzniak
  - Freya Blockley
- TOAD
  - William Liitiaainen
  - Sydnee Gould
  - Ruby Moogan

**Ratified:** The all five members are ratified to attend these camps. SLSWA will select and notify those applicants that are successful.

## 4.5 Surf Sports

4.5.1 The following youth members have completed their youth officials course with SLSWA this season. Congratulations to all.

- Pheobe Higgins
- Ruby Moogan
- Jake McCarron

## 4.6 Finance Officer

4.6.1 **Pest Control** – It has been requested that the club organise some pest control to keep the insects and vermin under control. All agreed that this is to occur. Tides have been asked to organise as appropriate.

4.6.1.1 **Action:** Tides to organise pest control for the building.

4.6.2 **Insect Zappers** – Tides café have requested that the club purchase fly zappers for the café. This was not ratified. The committee decided that if Tides wanted to purchase these items they could but not at the clubs expense.

4.6.3 **Carpets** – the carpets have again been raised as an issue in the club. It was ratified that the carpets be professionally cleaned as required. The condition and serviceability of the carpet is to be reported to the City of Mandurah as required.

4.6.3.1 **Action:** Professional carpet cleaning to be organised by the club.

4.6.4 **Audio Visual** – The audio visual issue in the club has again been raised. A quote for some replacement of items has been provided by Tides. The Committee has agreed that the system needs a complete overhaul and modernising. A budget of no more than \$10K has been approved; however a scope of works must be generated and must include the best interest of the club.

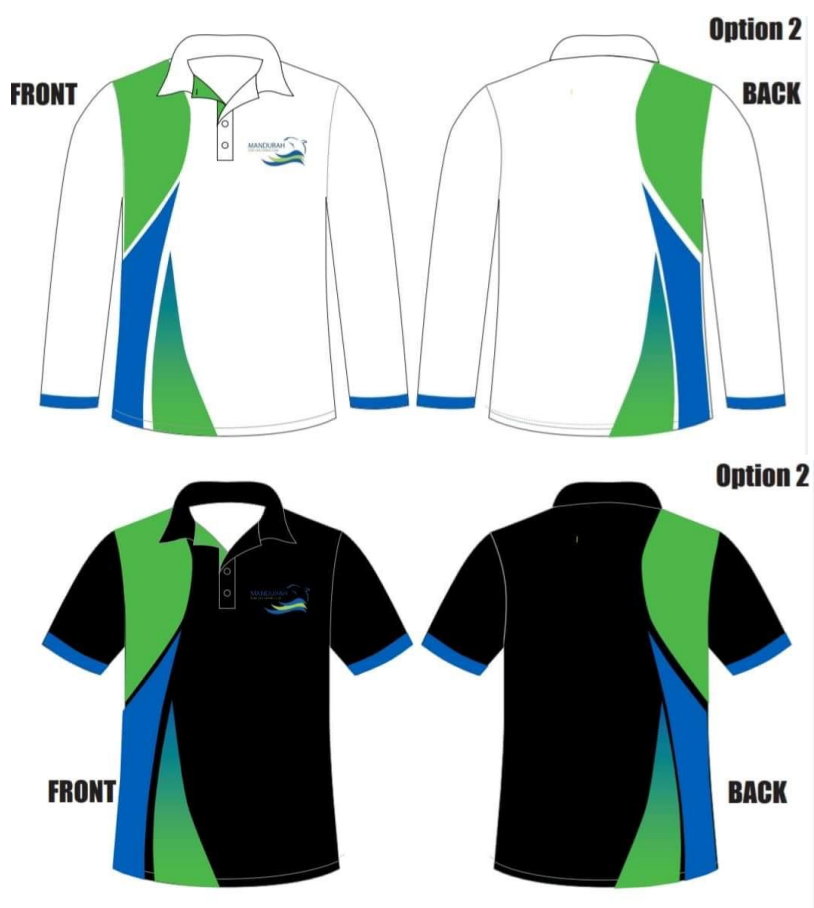
4.6.5 A quick fix was not approved as it was determined that the ongoing costs and times to repair was not reasonable. **This is an ongoing action.**

4.6.6 **Baby Change Table** – It has been identified by a number of people within the club that we don't currently have a change table within the club. It has been requested that one be purchased and placed in the disabled toilets as appropriate. The committee agreed that this was a reasonable request and a budget of \$500 has been allocated to facilitate this. Before purchasing a conversation will be had with the city to see if they will install one.

4.6.6.1 **Action:** If the city of Mandurah do not provide on a Baby change table is to be purchased and installed in the disabled toilets.

4.6.7 **Polo Shirts** – The design has been selected by the members. We are now waiting for colour and pattern swatches to ensure quality control. Once confirmed the shirts will be issued.

4.6.8 **Ratified** – Polo Shirt Option 2 (as chosen by the members).



## 4.7 Marketing and Sponsorship

- 4.7.1 **MyPark Grooves** - Was a good afternoon with a few nippers parents helping out with the sausage sizzle. It was really nice to see some new faces.
- 4.7.2 Special thank you to Victoria and Darren Higgins who put in a lot of work to get this up and running!
- 4.7.3 Club made made \$600 from sale of raffle tickets, sausages and drinks.
- 4.7.4 **Street Appeal Fri 29 November** - Locked in locations: Mandurah Train Station 7am – 10am, Mandurah Bunnings 8am – 5pm, Lakelands Shopping Centre 8am – 5pm, Mandurah Forum 8am – 5pm. Pubs at night – Bar Therapy, Murphy’s Irish Bar, Dolphin Quay: OBG, Oyster Bar, Silver Sands Tavern, Mandurah Forum Sports Bar.
- 4.7.5 Have not applied for permission through Mandurah City Council as yet, as only place you are allowed to be at is Smart Street Mall and the park next to the Church.
- 4.7.6 Will need volunteers during day/night. Have some nipper parents lined up and have some names that I can use to fill up spots but will need more hands-on deck. Sending out email on Friday to ask for volunteers.
  - 4.7.6.1 **Action:** Send email requesting volunteers for Street Appeal.
- 4.7.7 Planning to ask Coles in Lakelands & Mandurah Forum for donation for raffle tickets.
- 4.7.8 **Bunnings Christmas Family Night Thu 5 December 6pm – 8pm** - They want us to bring boat/jetski and play some games. They will donate Bunnings voucher for doing this which we will raffle off at some stage.
- 4.7.9 **Mandurah Christmas Pageant Fri 6 December 6-8:30pm** - Float applications was approved – submitted as ute towing IRB on trailer. Russell to drive ute (I hope), Irene and Jade general event marshals (required by CoM).
- 4.7.10 Will send out an email to get parents, nippers and youth to join in the float. Nippers to wear Woodside Nippers vests and scull caps, youth in reds and yellows.
  - 4.7.10.1 **Action:** Send email requesting participants for the Pageant.

4.7.11 Get smaller Nippers to sit in back of ute and IRB, parents and older nippers to walk. Youth to carry some tubes.

4.7.12 **We are allowed to hand out (not to be thrown into crowd) wrapped lollies, can we buy some?**

4.7.12.1 **Ratified** – Irene permitted to purchase wrapped lollies to give out during the Christmas Pageant.

4.7.13 **Boardies Day** – can be organized any day during the season. We will look at contacting schools start of next year for this.

4.7.14 **Club events** - The following dates have been locked in and are on the calendar on our website:

- Dec - Friday 13th - Xmas club night (also Tides Café Sundowner?)
- Dec - Saturday 21st - Youth Baldivis Water Park
- Jan - Friday 10th - club night
- Jan - Saturday 18th - Team challenge
- Feb - Friday 14th - club night
- Feb - Saturday 22nd - Club Event TBC with Darren
- Mar - Friday 20th - Club Night
- Apr - Sunday 5th - nipper wind-up/Colour Run
- Apr - Friday 17th - club event/Quiz & Youth games night in the shed
- May - Saturday 9th - Awards night

4.7.15 Club nights need to be posted onto the Facebook page.

4.7.15.1 **Action:** Add club nights to FB page.

4.7.16 **Sponsorship Prospectus** - First draft of updated Sponsorship Prospectus sent to Darren for review. Suggest we look at the package inclusions to see if these should be renewed, e.g. naming rights for Starfish Nippers, Surf Sports sponsor etc.

4.7.17 **Newsletter** - Suggest we aim at doing a newsletter monthly. The season is short, and there is a lot going on. For December issue, will need a content submission from everyone by Wed 28th Nov, aiming to get it out Sun 1 Dec. In January, will probably send one out around mid-month. Michelle Wong recommended as a get to know your members

## 4.8 **Director of Lifesaving**

4.8.1 **Patrols** - The patrol season is well and truly under way with all teams done at least two patrols each.



- 4.8.2 There have been a few issues with patrol teams being fully manned due to competing with nippers water safety. This will have to be a work in progress to see if a solution can be sorted.
- 4.8.3 **Outriggers** - Outriggers seemed to go off without a hitch with only 3 rescues needed for the weekend. A big thank you to all members who took part in a massive weekend. Everyone performed to a very high standard and our assistance was greatly appreciated by the event organisers.
- 4.8.4 **Storage** - Nothing more has progressed with town beach storage....will need to follow up.
- 4.8.5 **Jet Ski** - Issues with the jetski are continuing, though SLSWA seem to be working through it. They are trialling a new rhino cover lining on the bottom of an older ski, which by the looks we will be the ones to trial it.
- 4.8.6 **First Aid** - Oxygen was serviced and epi pens and Ventolin were restocked 2 weeks ago. I will need to chase up an update on the other restocking of equipment.
- 4.8.6.1 **Action:** [Follow up first aid equipment restocking. RP](#)
- 4.8.7 **Water Safety** - We have seen 2 tri's and the rotary day completed for the sanctioned events so far. We have the State interclub tri this weekend and a few school events coming up in the next month. We also have the Mandurah round of the OWS on the 8th Dec.
- 4.8.8 **Mandurah Marine Rescue Exercise** - Further relations were built with Mandurah Marine Rescue over the outriggers weekend and it looks as if an exercise will be attempted in February.
- 4.8.9 **IRB** - An IRB upskilling day has been organised for the 7th December with a trainer from Sydney. Details are still being organised.
- 4.8.10 **Lifeguarding Services** – City of Mandurah has asked all tenderers to resubmit their tenders for review. No decision has been made at this stage. Services are expected to commence in late January.

## 4.9 **Administration Officer**

- 4.9.1 Registrations – all competed and updated as of 21 Nov 19. Current membership is at 444 members a 23% membership increase. We still have a couple of outstanding members that need to pay their membership. It is estimated that membership will grow to approximately 450-460 this season.

4.9.2 **Assistance** – thanks to all that have helped soften the blow of the first couple of weeks at Nippers – it was a busy as expected.

4.9.3 In the office on Sundays for registrations from 10-12 every weekend.

#### 4.10 **Vice President**

4.10.1 NTR

#### 4.11 **President**

4.11.1 **Awards** – Congratulations to the club for picking up the following awards at the Mandurah Sports Awards. These honours are a reflection and recognition of all the hard work by the committee and members of this club.

- Club of the Year 2019 – Mandurah Surf Life Saving Club
- Inclusion in Sport Award – Starfish Nippers
- Male Volunteer of the Year – Russell Price

4.11.2 **Emerging Leaders Course** – I have been in conversation with an RTO around some Leadership training specifically aimed out our 20-30 year old members. The training is fully accredited and will consist of a 12 month commitment from members. Expressions of interest in this course will be sent out shortly. If the training is successful it will be extended over an additional 2 years.

4.11.2.1 **Action:** Application forms for expression of interest to be sent out to members. DG

4.11.3 **Volunteerism** – given the business of the last month and the coming weeks, I would like to remind everyone to ensure that they keep themselves mentally and physically charged. I appreciate that some people are putting in a lot of time at the club to ensure our success – however remember family and work should come first – these things are the most important.

4.11.4 **Lifeguarding Service.** This is still with the city of Mandurah and no decision has been made at this stage. Points of clarification have been provided by all tenderers and resubmissions have been made. No official communications have been received from the city as to their preferred candidate. Will update as soon as more detail is provided.

4.11.5 **Picture** - We have had a request for the indigenous painting in the Board room to be returned to Susan Allen (who donated it to the club). Susan allen is no longer a member at the club and has an outstanding invoice owing to the club. The decision was made that the picture was not to be returned as the understanding was that it was provided as a donation to the club (has

been in that room since it was built). It is not common practice to ask for an item back once donated to an organisation.

4.11.5.1 **Ratified: Picture not to be sent back to Susan Allen and outstanding invoices to be followed up.**

4.11.6 Beach Inclusion Day – Last year the City of Mandurah organised one of arguably the best days on the beach (the Beach Access Day). At this stage the city do not have any intentions of doing this again this year. With that in mind we would like to organise a Beach Inclusion Day at Town Beach in February. Meeting with City will need to be organised to request their assistance with this.

4.12 **Action:** Darren to contact and discuss option with Fiona at City of Mandurah.

## 5. Club Ratifications/Approvals

5.1 As a result of this meeting the following actions and requests are ratified.

5.1.1 **Ratified: All three surf sports documents are ratified. These will need to be**

5.1.1.1 **The all five members are ratified to attend TOAD and Rise Up camps. SLSWA will select and notify those applicants that are successful.**

5.1.1.2 **Polo Shirt Option 2 (as chosen by the members).**

5.1.1.3 **Irene permitted to purchase wrapped lollies to give out during the Christmas Pageant.**

5.1.1.4 **Picture not to be sent back to Susan Allen and outstanding invoices to be followed up.**

## 6. RELEASE

6.1 These minutes are released to the members for information as required. They are a representation only of the discussions and decisions made at the dated meeting.

6.2 Clarification on any area of these minutes where required should be sought from the appropriate committee member.

## **7. NEXT MEETING**

The next meeting will be held on the 16 Jan 2020 .

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Darren Gould  
President  
Mandurah SLSC

31 Nov 2019

## Meeting Action Items

Action Items	Person Responsible	Progress Report
Prepare a Budget for 2019/2020 season for Lifesaving.	Russell Price	Jan 2020
Prepare KPI's for Lifesaving for 2019/2020 Season	Russell Price	Jan 2020
Prepare KPI's for Surf Sports Team for 2019/2020 Season	Monica Reinhardt	Jan 2020
Prepare KPI's for Training for 2019/2020 Season	2019/2020 DoE	Jan 2020
Prepare KPI's for Youth Group for 2019/2020 Season	Ewan Jones	Jan 2020
Complete a Security audit of the club including passwords, keys, pin numbers etc	Darren Gould	Jan 2020
Purchase Surf Sports Surf Ski's and Boards as appropriate and within the scope provided - \$2500 – working with Mac Nichols	Jamie Hesketh	Jan 2020
DoL to review Trauma kits. Equipment being ordered	Russell Price	Jan 2020
Club By-Laws meeting to be organized	Darren Gould	Jan 2020
Work on viewing Tides Café P/L	Eve Kuruc	Jan 2020
Nipper KPI's to be set by Nipper Coordinator	Fiona Kenyon	Jan 2020
Ask other suppliers if they can duplicate the Hoodies and order as required. Stacey Bower/Eve Kuruc	Stacy Bower Eve Kuruc.	Jan 2020
Refund to be demanded and Shirts to sent back	Stacy Bower Eve Kuruc.	Jan 2020
Create an up to date Sponsor List	Irene Liitiaainen	Jan 2020
Refresh Sponsor Package	Irene Liitiaainen	Jan 2020
Investigate Peach Grant opportunities	Irene Liitiaainen Russell Price	Jan 2020
Follow up MTC for Payment of last years events and complete water safety sanctioning.	Russell Price	Jan 2020
Email request for interest in Education Officer position to club members.	Darren Gould	Jan 2020
A new date for finalisation of the Club Strategic Plan.	Darren Gould	Jan 2020
More investigation into Friday Night events as an option.	Jamie Hesketh Irene Liitiaainen Victoria Higgins	Jan 2020
Order the Rashies as required – Fluro Green	Darren Gould	Jan 2020
Practical Age Group Manager mentoring to be completed; Find out how this process is assessed and complete as required.	Jamie Hesketh Darren Gould Fiona Kenyon	Jan 2020
Reach out Community Members for assistance as required – find out how this works in relation to insurances etc.	Darren Gould Anthony Gollan	Jan 2020
Acquit the NDS	Anthony Gollan	Jan 2020
Follow up with quotes on upgrading the AV system in the club.	Darren Gould Ewan Jones	Jan 2020
Quotes for new boards for purchase and for use when applying for grants – make sure that freight included in cost.	Jamie Hesketh	Jan 2020
Obtain new Polo Shirt designs and put to members for voting.	Darren Gould	Jan 2020
Archive non-members in Surfguard.	Susan Gould	Jan 2020
Confirm Tri Club payment form season 2018/2019	Eve Kuruc	Jan 2020
Send email out for U12 Age Group Manager helper.	Fiona Kenyon	Jan 2020
Tides to organise pest control for the building.	Eve Kuruc	Jan 2020
Professional carpet cleaning to be organised by	Eve Kuruc	Jan 2020

the club.		
If the city of Mandurah do not provide on a Baby change table is to be purchased and installed in the disabled toilets.	Darren Gould Anthony Gollan	Jan 2020
Send email requesting volunteers for Street Appeal.	Irene Liitiaainen	Jan 2020
Send email requesting participants for the Pageant.	Irene Liitiaainen	Jan 2020
Add club nights to FB page.	Irene Liitiaainen	Jan 2020
Follow up first aid equipment restocking.	Russell Price	Jan 2020
Application forms for expression of interest to be sent out to members	Darren Gould	Jan 2020
Darren to contact and discuss option with Fiona Allen City of Mandurah	Darren Gould	Jan 2020

# Profit and Loss

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## Mandurah Surf Life Saving Club Inc For the 12 months ended 31 October 2019

	Oct-19	Oct-18	YTD
<b>Income</b>			
Administration Income	4,074	8,761	290
Bank Interest	207	2,672	66
Building Levy	12,080	8,899	10,760
Carnival Entries	3,274	3,187	(141)
Club Bar	2,011	2,489	559
Club Events (42217)	-	2,700	-
Club Wind Up & Awards	3,127	3,418	2,593
Donations	35,973	22,768	21,386
Equipment and Personnel Hire	636	-	636
Equipment Sales	500	3,632	-
Fundraising (46015)	7,069	7,346	-
Grant - Observation Tower Lotterywest	75,000	10,000	-
Lifesaving Grant	9,091	5,500	6,364
Membership Income	10,033	21,208	5,386
Merchandise	3,642	11,030	665
Reimbursed Building Expenses	1,476	-	1,476
Sponsorship	1,000	31,818	1,000
Tides cost Reimbursements	1,135	1,727	284
Tides Service Fee	20,478	22,380	6,555
Training Income	15,005	1,291	12,820
<b>Total Income</b>	<b>205,810</b>	<b>170,827</b>	<b>70,699</b>
<b>Less Cost of Sales</b>			
Opening Stock	14,515	7,008	-
Closing Stock	(10,438)	(14,515)	-
<b>Total Cost of Sales</b>	<b>4,077</b>	<b>(7,507)</b>	<b>-</b>
<b>Gross Profit</b>	<b>201,733</b>	<b>178,334</b>	<b>70,699</b>
<b>Less Operating Expenses</b>			
Accounting Fees	4,489	1,800	2,050
Advertising	8	2,627	8
Bank Charges	33	33	20
Catering	56	240	-
Cleaning	2,978	2,789	1,103
Club Events (64105)	182	2,250	-
Club Wind Up	2,003	5,055	-
Competition Entries	3,777	2,670	(18)
Council Rates	-	706	-
Depreciation	5,667	-	-
Electricity	9,476	12,705	3,257
Equipment Purchase	5,815	9,064	3,683
Events AGM	84	199	84
Fixtures & Fittings	1,249	1,180	-

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# Profit and Loss

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	<b>Oct-19</b>	<b>Oct-18</b>	<b>YTD</b>
Freight and Delivery	702	865	162
Fuel & Gas	949	1,051	166
Function Costs	7,256	2,681	3,951
Fundraising (64200)	2,221	2,887	29
Gas	2,830	3,102	1,341
Insurance	2,640	5,139	2,640
MARC Lane Hire	1,940	1,091	1,464
Medical equipment	6,963	2,306	777
Membership Refunds	25	220	25
Merchandise Purchase	4,745	28,731	4,282
Merchant Fees	521	437	419
Office Supplies	7,173	2,255	1,909
Other Expenses	4,383	1,584	553
Other General Expenses	991	390	871
Postage	95	370	33
Print & Stationary	1,525	318	1,435
Registration & Licence	1,730	1,425	1,125
Repair & Maintenance	15,962	8,421	12,632
Security	835	375	380
SLSWA Registration	5,632	5,986	-
Superannuation	-	796	-
Telephone	1,000	1,185	455
Training Courses Expenses	4,130	1,826	2,964
Training Manuals Expenses	233	318	164
Vehicle Repairs & Maintenance	1,020	3,896	703
Wages & Salaries Expenses	-	3,386	-
Water Rates	2,970	2,708	1,559
Youth Social (64150)	725	153	-
<b>Total Operating Expenses</b>	<b>115,009</b>	<b>125,217</b>	<b>50,226</b>
<b>Net Profit</b>	<b>86,724</b>	<b>53,117</b>	<b>20,473</b>



# Aged Payables

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## Mandurah Surf Life Saving Club Inc October 2019

	Current	September	August	July	Older	Total
<b>Payables</b>						
Department of Transport	-	516	-	-	-	516
<b>Total Payables</b>	-	<b>516</b>	-	-	-	<b>516</b>
<b>Total Expense Claims</b>	<b>Current</b>	<b>September</b>	<b>August</b>	<b>July</b>	<b>Older</b>	<b>Total</b>
	-	-	-	-	-	-
<b>Total</b>	-	<b>516</b>	-	-	-	<b>516</b>
	0.0%	100.0%	0.0%	0.0%	0.0%	

# Balance Sheet

## Mandurah Surf Life Saving Club Inc As at 31 October 2019

31 Oct 2019      31 Oct 2018

### Assets

	31 Oct 2019	31 Oct 2018
<b>Bank</b>		
Cheque Account - 5214	15,207	26,338
High Interest Account - 5222	61,575	52,830
Petty Cash - 6241	980	699
<b>Total Bank</b>	<b>77,762</b>	<b>79,867</b>
<b>Current Assets</b>		
Floats	500	500
Term Deposit	120,305	110,000
Trade Debtors	8,530	10,222
<b>Total Current Assets</b>	<b>129,335</b>	<b>120,722</b>
<b>Fixed Assets</b>		
Asset - as valued	127,491	127,491
Depreciation of Observation Tower	(5,667)	-
Equipment	100,324	98,198
Leasehold Capital Improvements	1,890,256	1,890,256
Observation Tower	85,000	10,000
Stock on hand - Merchandise	10,438	14,515
<b>Total Fixed Assets</b>	<b>2,207,842</b>	<b>2,140,461</b>
<b>Total Assets</b>	<b>2,414,939</b>	<b>2,341,050</b>

### Liabilities

<b>Current Liabilities</b>		
GST	(195)	452
Rounding	-	-
Trade Creditors	566	12,753
Venue Bonds	2,500	2,500
<b>Total Current Liabilities</b>	<b>2,872</b>	<b>15,705</b>
<b>Total Liabilities</b>	<b>2,872</b>	<b>15,705</b>
<b>Net Assets</b>	<b>2,412,068</b>	<b>2,325,344</b>

### Equity

Current Year Earnings	20,473	49,765
Members Accumulated Funds	2,391,595	2,275,580
<b>Total Equity</b>	<b>2,412,068</b>	<b>2,325,344</b>